



**For every child, a place to play:
Every Child! Every Ability! Everywhere!**

March 17, 2008

Dear Interested Grant Applicant:

Boundless Playgrounds is working with a private donor that cares about children of all abilities and wants to make a substantial investment to a community in the MetroWest area of Boston. Our donor will fund the equipment, surfacing, and installation for a public Boundless™ playground, a value of \$125,000. An important element of consideration is the opportunity to engage members of the community in the development of the playground. Boundless Playgrounds is seeking a community partner who is willing to provide the site, related amenities (e.g., pathways, landscaping, etc.), site preparation and construction management of the overall playground project which should be completed by June 2009.

We are inviting parties located in a specific geographic area to apply for these funds (see Exhibit 1). If you are unable to participate but know of another organization that might be interested, please share this information with them. The details for submission, and the scope of the project and responsibilities for the grantee, are in the attached exhibits.

Please follow the four simple steps outlined below to be considered for this grant.

1. Go to www.boundlessplaygrounds.org.
2. Select the "Tell Sponsors About Your Project" tab.
3. Click the "Enroll Your Project Now" button and complete the online form. **Note:** this process includes completing "Tell Sponsors About My Project Form", not simply providing contact information.
4. Send an email with a summary of your project details to tterzo@boundlessplaygrounds.org with the subject "MetroWest Grant" to alert us that you wish to be considered for the grant.

The on-line form must be updated and an alert email sent *no later than*
Friday, April 11, 2008 to be considered for these funds.

Please contact Thad Terzo with questions at (860) 243-8315, extension 116 or tterzo@boundlessplaygrounds.org.

We look forward to hearing from you.

Warm regards,

Deborah Midford
Sr. Director Programs & Services
Sr. Administrative Officer



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Exhibit 1 Scope of the Grant Project

The Boundless™ playground shall consist of three [3] separate play areas* that will be configured to meet the principles of universal design and support child development.

Location

Playground must be located in one of these communities:

Acton	Holliston	Medway	Southborough
Ashland	Hopkinton	Milford	Stow
Berlin	Hudson	Millis	Sudbury
Bolton	Lincoln	Natick	Waltham
Concord	Marlborough	Needham	Wayland
Dover	Maynard	Northborough	Wellesley
Framingham	Medfield	Sherborn	Westborough
			Weston

Site Requirements

The site shall be a minimum of 7,500 square feet. The site shall be located outside of any known wetlands, floodway or floodplain and not contain any contaminated soils or brownfields. The site shall be owned, or leased, by the grantee; or the grantee shall have a memorandum of understanding with the owner/operator of the site granting permission to have a Boundless™ playground on said site.

Timing

The playground must be completed by June 2009.

Grant Package

The Grantee will receive:

- Funds totaling \$125,000 for play equipment, surfacing, and installation to be distributed as follows:
 - \$100,000 upon approval of equipment layout by Boundless Playgrounds so equipment may be ordered
 - \$25,000 upon successful completion of an equipment assessment conducted by Boundless Playgrounds once equipment has been installed
- Project orientation and community involvement exercises conducted by Boundless Playgrounds at the commencement of the project
- Access to Boundless Playgrounds Go Play! tools, materials and best practices
- Project monitoring services

* NOTE: Boundless Playgrounds has partnered with seven national playground equipment companies and acceptance of these funds requires the purchase of a Boundless Playgrounds Certified Model from any of our partners: Miracle Recreation Equipment Company, Little Tikes Commercial, Playworld Systems, GameTime, Play & Park Structures, Big Toys, and Recreation Creations.



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Exhibit 2 Responsibilities

Grantee Responsibilities

The Grantee will:

- utilize the services of a professional responsible for producing any necessary technical drawings including, but not limited to, base map, layout plan, grading plan, planting plan, site construction details, construction and project management. NOTE: Boundless Playgrounds and the donor are not responsible for producing technical drawings to be used for construction;
- provide all necessary site work to prepare the site for the Boundless Playgrounds playground, including, but not limited to, grading, drainage (surface and subsurface), surveying and layout of pathways, play equipment and other amenities;
- furnish and install all necessary base materials for all walkways and safety surfacing (as per manufacturer's specifications) NOTE: All pathways from the point(s) of origin to, around and through the playground shall be installed with a firm, stable and slip resistant material. There will be a continuous accessible route of travel from the point(s) of origin connecting all three [3] play areas of the playground to each other and the point(s) of origin;
- supply any amenities the owner/operator deems fit for the site including, but not limited to, landscaping, shade structures, benches, drinking fountains, etc. NOTE: All necessary landscaping and its upkeep shall be the responsibility of the Grantee and/or owner/operator;
- purchase and install an approved Boundless Playgrounds Certified Model from any of Boundless Playgrounds' Industry Partners and install safety surfacing following a plan approved by Boundless Playgrounds;
- arrange for a safety audit by Certified Playground Safety Inspector and address any identified deficiencies prior to the opening of the playground;
- submit any necessary status reports to *Boundless Playgrounds* (scheduled in advance);
- promote the playground to the community (including the involvement of the donor and Boundless Playgrounds);
- identify ways to engage the community in the development of the playground;
- allow brief remarks by the donor and Boundless Playgrounds at the grand opening;
- provide a Maintenance Plan demonstrating a commitment to maintaining the Boundless™ playground for its users and community. The plan shall reflect best practices in the industry for play environments and comply with the recommendations of the manufacturer's of the play equipment and play surfacing.
- The playground must be completed by June 2009 and meet all ADA, ASTM and CPSC guidelines and standards.